







Telephone: 01293 520351

E-mail address: office@mgcollege.co.uk

Head Teacher: Mr Tom Smith





18th March 2020

## Dear Parents/Carers

Today has seen an increasing number of teaching and support staff self-isolating with more expected out tomorrow. This puts incredible pressure on staffing levels in the College and I regret to say that we will need to continue with the partial closure of the College involving specific classes.

We are doing all we can in a rapidly changing situation and very much appreciate all the help and understanding you are giving us.

We will continue to update you via the College Website (Coronavirus information Tab) / Parent mail / Twitter (Manor Green @MGC\_wsussex).

As a precaution staff have been preparing work in the event of a full closure. We will have a list of online resources on the college website and some classes may send packs of work home with students. This will be available over the coming days.

Yours sincerely

Tom Smith Headteacher